



**TED UNIVERSITY
FACULTY OF EDUCATION**

**ELE 404- Practice Teaching II
Department of Foreign Language Education
Fall 2021-2022**

Instructor: Dr. Arzu Kanat-Mutluoğlu

Course hours: Tuesday 11.00-12.00
Wednesday 9.00-15.00

Classroom: ELE 404_03 F214

Credits: 5 TEDU credits, 11 ECTS

Class website: <https://lms.tedu.edu.tr> → ELE 404_03

Office hours: Monday 16.00-17.00

Tuesday 9.00-10.50

Do not forget to get an appointment.

Office: GB18

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Course Description

This practicum course is designed for English language teacher candidates to engage in teaching, observation, and reflection in a way that broadens their teaching experience and contributes to their future career and community service. Students will engage in focused observation of teachers of English to English language learners in Turkish schools. Students will manage their activities and provide documentation of their teaching activities, as well as complete observations and organize materials.

Course Learning Outcomes/ Objectives

By the end of the course, students will be able to:

- develop their capacities to interact with their supervisor, classroom peers, future colleagues, and students to increase the possibility of a positive, enriching, valuable teacher training experience.
- develop themselves professionally to the greatest possible degree through classroom presentations, class participation, and development of their creative and critical competence.
- to move from the realm of student into the realm of beginning professional, with a sense of the contribution of their services to learners and to the profession as a whole.
- experience the integration of digital technologies into classroom teaching, materials design and use digital technologies while building their practicum e-portfolios.
- develop lesson plans and micro teachings online

Course Requirements and Assessment Tools

Following assignments will help you demonstrate your achievement of the learning objectives for this course:

Lesson Planning (4 lesson plan)	40% (10 % each)
Demo teachings (4 micro teachings)	50% (12.5% each)
Reflections on practices (4 reflection reports)	10% (2.5% each)

**Lecturer keeps the right to provide extra credits based on your performances during the courses such as taking role in class discussions.*

Grades and Grading Policy

Percentage Scores	Grade Points	Letter Grades
100-90	4.00	AA
89-85	3.50	BA
84-80	3.00	BB
79-75	2.50	CB
74-70	2.00	CC
69-60	1.50	DC
59-50	1.00	DD
49-0	0.00	F
Absent & Unsuccessful	0.00	FX

Participation and Class Policy

1. I expect you to attend each weekly visits and weekly meetings with your practicum instructor regularly. I also expect you to participate in class activities and discussions with a genuine interest. Missing more than 3 class hours (weekly meetings with your professor) without any excuse is considered, in itself, grounds for lowering one grade letter. Finally, student teachers enrolled in this class will attend the Teaching Practice School (Practicum School) **6 class hours per week for 12 weeks.**
2. You are required to provide documentation to account for absences that occurred/will occur because of illnesses or family emergencies on presentation dates. If you miss a deadline without prior approval or documented emergency, you will **NOT** be allowed to take a make-up or submit your work late.
3. Please refrain from tardiness when coming to classes. Texting, using cell-phones and having distracting conversations in the classroom show disrespect and lack of consideration for your classmates and me, so I discourage you from engaging in such behaviors.
4. The instructor reserves the right to modify the syllabus and/or to amend the class with due notice.
5. Each assignment is to be turned in on time. Arrangements for accepting late assignments will be made only in unusual circumstances (e.g., major illness, death of loved one), and only if you are able to provide documentation to support your excuse. In all other cases, there will be a 10% point-reduction per day for late work, and work will not be accepted if it is three or more days late.

Academic Integrity

Whatever you produce for this course should be your own work and created specifically for this course. You cannot present work produced by others, nor offer any work that you presented or will present to another course. If you borrow text or media from another source or paraphrase substantial ideas from someone else, you must provide a reference to your source.

The Practicum School

Ahmet Bahadır İlhan Secondary School – In 100. Yıl District/Neighbourhood

<https://ahmetbahadiriilhan.meb.k12.tr/>

ELE 404 – Weekly Schedule (Tentative)			
Date	Topic	Lesson Planning & Teaching	Assignments
Week 1 October 4-8, 2021	Introduction to the Course <ul style="list-style-type: none"> • Reflections on Practice Teaching I • Practice Teaching II: procedures • Expectations from/of student-teachers 		Revisiting your teaching philosophy
Week 2* October 11-15, 2021 *Add-drop week	Meeting the mentor teachers: Your new teaching spot and your mentor teachers.	First visit to the practicum school	Professional Development Plan (goals & strengths & areas to improve)
Week 3 October 18-22, 2021	Reflection on the first week at practicum school		
Week 4 October 25-29, 2021	Lesson Planning: design, staging & defining aims	Preparation & submission of 1st lesson plan	
Week 5 November 1-5, 2021	Managing the Lesson -1 <ul style="list-style-type: none"> • controlling the pace and timing of activities, • signaling transitions between stages of the lesson, • adjusting the classroom layout to support learning, • responding to unexpected classroom events 	Feedback on 1st lesson plan	
Week 6 November 8-12, 2021	Managing the Lesson -2 <ul style="list-style-type: none"> • making effective use of resources and equipment, • giving instructions effectively and checking understanding • monitoring learner engagement • establishing and maintaining classroom discipline 	Teaching Practice 1	Self-Assessment & Reflective Report 1
Week 7* November 15-19, 2021 *Mid-term break at MEB	Learner Motivation	Preparation & submission of 2nd lesson plan	
Week 8 November 22-26, 2021	Classroom Assessment & Giving effective feedback	Feedback on 2nd lesson plan	
Week 9 Nov.29 - Dec.3, 2021	Teacher Motivation	Teaching Practice 2	Self-Assessment & Reflective Report 2
Week 10 December 6-10, 2021	Teacher Professional Development Practices & Teacher Networks & Communities	Preparation and submission of 3rd lesson plan & Feedback on 3rd lesson plan	
Week 11 December 13-17, 2021	How to land a job: Organizing the application process & Assembling your application process	Teaching Practice 3	Self-Assessment & Reflective Report 3
Week 12 December 20-25,	How to land a job: Interpreting Interviewers' Questions; Responding at	Preparation and submission of 4th lesson	

2021	Interviews	plan & Feedback on 4 th lesson plan	
Week 13 December 27-31, 2021	Preparing an Effective CV and Letter of Intent	Teaching Practice 4	Self-Assessment & Reflective Report 4
Week 14 January 3-7, 2021	Put it all together: Overall reflection on what has been learned and experienced	Last visit to the practicum school	

*This syllabus and schedule might be subject to change in accordance with the recent updates related to COVID 19 Pandemic.