

TED UNIVERSITY

CE 399

Summer Practice I

SYLLABUS – Spring 2022

Course Information

Required or Elective	<input checked="" type="checkbox"/> Compulsory <input type="checkbox"/> Elective	Date Prepared	February 2022
Semester	Spring 2022	Class Hours, Lab. Hours and Classrooms	Friday 09:00 – 11:50
Course Credit Hours/ ECTS credits	(1+0+0) 1 / 2	Pre-requisite/ Co-requisite	None
Level of Course	Junior	Language of Instruction	<input checked="" type="checkbox"/> English <input type="checkbox"/> Turkish
Course Coordinator	Assoc. Prof. Dr. Riza Secer Orkun Keskin Email: secer.keskin@tedu.edu.tr; Room: D313		
Teaching Assistant(s)	NA		
Student Assistant(s)	NA		
Textbook	None		
Recommended Readings	- Directory for Summer Practice, Civil Engineering Department, TED University - Engineering Ethics: Concepts and Cases by C.E.Harris, 5th Edition, Cengage Learning, 2014		

Course Description

Minimum 20 working days of practical work at the construction site of an organization operating on the design, production, maintenance, management of civil engineering structures and systems.

Course Objective

This course is intended to provide an exposure to the practice of Civil Engineering in real world.

Course Learning Outcomes

Upon successful completion of this course, a student will be able to

1. Recognize the importance of professional and ethical behavior
2. Recognize the importance of cultural diversity
3. Practice good working habits, time management, and self-discipline
4. Prepare written and oral technical reports in English
5. Apply knowledge of mathematics, science, and engineering to develop solutions for engineering problems

Tentative Course Outline

Week	Date	
1	18/2	No Meeting
2	25/2	No Meeting
3	4/3	No Meeting
4	11/3	No Meeting
5	18/3	No Meeting
6	25/3	No Meeting
7	1/4	No Meeting
8	8/4	No Meeting
9	15/4	No Meeting
10	22/4	Report Submission Reports must be uploaded to Moodle class web page for Turnitin reports. (NO DELAY WILL BE ACCEPTED)
11	29/4	Evaluation of reports by the CE Department
12	13/5	Presentations (mandatory participation)
13	20/5	No Meeting
14	27/5	No Meeting

Course Assignments

- A. Trainee Evaluation of the Company Supervisor (TE) (Pass or Fail):** Students, who receive at least 3 points from each of Questions 1.a, 1.b, and 1.c of TE, will be deemed to complete their summer practice successfully. Students who fail to do so are considered as “Unsuccessful” and receive an F letter grade at the end of the semester. Such students are not required to submit a report or make oral presentations. Students who are “Successful” (i.e., who receive at least 3 points from each of Questions 1.a, 1.b, and 1.c of TE) are eligible to submit their summer practice report.
- B. Summer Practice Report (SPR) (60%)**
- C. Format and Style of the Report (FSR) (20%)**
- D. Oral Presentation (OP) (20%)**

Course Assessments & Learning Outcomes Matrix

Assessment Methods	Course Learning Outcomes
Trainee Evaluation of the Company Supervisor	All
Summer Practice Report	All
Format and Style of the Report	All
Oral Presentation	All

Relationship to Program Outcomes

This course contributes to fulfillment of the following program outcomes:

Act professionally and ethically [PO3].

Appreciate cultural diversity, respect individual and cultural differences [PO4].

Identify, formulate, and solve engineering problems [PO6].

Demonstrate effective oral and written professional skills in English [PO7].

Practice good working habits, time management, and self-discipline [PO8].

Course Policies and Some Remarks

Attendance

A student must attend all presentation sessions. Otherwise, the student will automatically receive the grade FX at the end of the semester.

Late Homework

No delay for submitting reports and presentations will be accepted.

Plagiarism

All of the following are considered plagiarism:

- “Turning in someone else’s work as your own
- Copying words or ideas from someone else without giving credit
- Failing to put a quotation in quotation marks
- Giving incorrect information about the source of a quotation
- Changing words but copying the sentence structure of a source without giving credit
- Copying so many words or ideas from a source that it makes up the majority of your work, whether you give credit or not” (www.plagiarism.org)

Plagiarism is a very serious offense and will be penalized accordingly by the university disciplinary committee. The best way to avoid accidentally plagiarizing is to work on your own before you ask for the help of other resources. Collaboration on non-collected homework and in studying is strongly encouraged; however, the work you hand in must be solely your own. For more information on TEDU policy on intellectual integrity see the link: https://ds.tedu.edu.tr/sites/default/files/content_files/tedu_ogrenci-el-kitabi.pdf

Specialized Support and Students with Disabilities

Students who may require specialized support due to a disability affecting mobility, vision, hearing, learning, mental or physical health should consult with Specialized Support and Disability Coordinator, Asst. Prof. Emrah Keser E-mail: emrah.keser@tedu.edu.tr, or visit the website at <https://www.tedu.edu.tr/tr/main/engelsiz-tedu>

Student Counseling Centre

The Student Counseling Centre is a service mandated with providing crisis intervention and supportive listening services to the campus community. A major part of fulfilling that mandate is raising awareness of our service so that students know they are never alone in dealing with problems. For further information and/or questions, you can contact Sila Deniz Beyarslan, sdeniz.beyarslan@tedu.edu.tr, Office 165, or visit SCC website at <http://csc.tedu.edu.tr>

TEDU COPeS

TED University Coronavirus Psychosocial Support Team was established in order to facilitate coping with the psychological, social, familial, academic, and professional difficulties that may arise due to adverse conditions associated with COVID-19 pandemic for TEDU students and employees. TEDU COPeS aims to provide psychosocial support for TED University students and employees during the coronavirus outbreak. To this end, the team aims to provide support at the early stages of a possible crisis, activate and strengthen your coping strategies, and provide information on support resources. For further information and/or questions, visit their website at <https://copes.tedu.edu.tr>