



TED UNIVERSITY FACULTY OF EDUCATION
EDUC 402_01 - Practice Teaching 2
Department of English Language Education
Spring 2024

Course Lecturer: Doç. Dr. Ufuk Balaman

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Weekly meeting hours: Friday 09-11

Course Information

1. School visits: 6 hours a week on days planned with your mentor teacher. You are required to attend school visits weekly and regularly for at least 6 class hours and for 12 weeks by adhering to the rules of the school you are attending. School visits start by the last week of February.
2. Virtual exchange: One-hour meeting for a period of 7 weeks in the second half of the semester. Please check LMS for a detailed information about the meeting contents.
3. Post-observation meetings with the lecturer: Attend a post-observation feedback and reflection meeting with the course lecturer after practice teaching.

Course Description

This practicum course is designed for English language teacher candidates to engage in teaching, observation, and reflection in a way that broadens their teaching experience and contributes to community service. Students will engage in focused observation of teachers of English to English language learners in Turkish schools. Students will manage their activities and provide documentation of their teaching activities, as well as complete observations and organize materials.

This course is A-F graded and is worth **5 Credits / 10 ECTS**.

Course Learning Outcomes/ Objectives

By the end of the course, students will be able to:

- Observe other English language teachers at selected schools in Ankara and their pedagogical practices.
- Identify a central focus/theme and reflect upon these observations guided by the course instructor's focus and how that theme impacts English language acquisition and pedagogy.
- Develop a statement of teaching philosophy, to articulate their view on teaching and assist in professional preparation.
- Develop their capacities to interact with their supervisor, classroom peers, future colleagues, and students to increase the possibility of a positive, enriching, valuable teacher training experience.
- Develop themselves professionally to the greatest possible degree through classroom presentations, class participation, and development of their creative and critical competence.
- Move from the realm of students into the realm of beginning professionals, with a sense of the contribution of their services to learners and to the profession as a whole.
- Experience the integration of digital technologies into classroom teaching, materials design, and use of digital technologies while building their practicum e-portfolios.

Course Requirements and Assessment Tools

Detailed task guidelines and rubrics will be provided throughout the semester before each assignment. For all written assignments, critical thinking, originality, completeness, organization, and using good command of academic language are expected. The following assignments will help you demonstrate your achievement of the learning objectives for this course:

<p>Lesson Planning and Teaching in Real Classrooms*</p> <ul style="list-style-type: none"> • 10% for each teaching task observed by the course lecturer (15*2=30) • 10% Lesson Plans submitted to the lecturer prior to the visiting week (10*2=20) <p>*The second teaching practice will be done as part of the Virtual Exchange project.</p>	50%
<p>Observation and Critical Reflective Papers</p> <ol style="list-style-type: none"> 1. Introducing school, and analyzing teaching methods, activities, and materials (5%) 2. Practices for classroom management and classroom interactional competence (5%) 3. End of term reflection (5%) 	15%
<p>Virtual Exchange: Collaborative Lesson Planning and Reflection</p> <p>Active participation to the Virtual Exchange meetings with your peers from Jan Dlugosz University, Czestochowa, Poland (A detailed guidelines will be shared on LMS by the sixth week)</p> <ul style="list-style-type: none"> • Ice-breaking meeting (Get to know your group mates) • Collaborative video analysis meeting 1 (Analyze short video clips) • Collaborative video analysis meeting 2 (Analyze short video clips) • Lesson/task design meeting 1 (Present your school, select focal design topic, prepare for design) • Lesson/task design meeting 2 (Design one task/lesson with peers) • Post-practicum reflection meeting (Share insights about your teaching) • Overall reflection on the Virtual Exchange process (Share insights about the overall Virtual Exchange) 	35%

Grades and Grading Policy

Percentage Scores	Grade Points	Letter Grades
100-90	4.00	AA
89-85	3.50	BA
84-80	3.00	BB
79-75	2.50	CB
74-70	2.00	CC
69-60	1.50	DC
59-50	1.00	DD
49-0	0.00	F
<u>Absent & Unsuccessful</u>	0.00	<u>FX</u>

Participation and Class Policy

You must

- a. attend our weekly meetings to participate in class activities and discussions with a genuine interest.
- b. visit your practicum school and attend your mentor teacher's classes at least for 6 hours a week and for

12 weeks. Your attendance will be registered on MEB system by your mentor weekly. You are required to provide documentation to account for absences that occurred/will occur because of illnesses or family emergencies. You need to compensate for your missing hours (12 * 6= 72 hours minimum in total).

- c. comply with the deadlines. **Without prior approval or a documented emergency**, you will **NOT** be allowed to take a make-up or submit your work late.
- d. refrain from tardiness when coming to classes and to your internship school. Please follow the school's dress code and all other rules. For example, using cell phones is often prohibited in K-12 schools.
- e. submit each assignment on time via the LMS
- f. **submit your Lesson Plan at least a week before** your assigned teaching day to the course lecturer.
- g. follow updates and comply with modifications of the syllabus

Academic Integrity

Whatever you produce for this course should be your own work and created specifically for this course. You cannot present work produced by others, nor offer any work that you presented or will present to another course. If you borrow text or media from another source or paraphrase substantial ideas from someone else, you must provide a reference to your source.

Weekly Schedule

Weeks	Day / Date	Topic	Assignments
Week 1	26.02 - 01.03	Introduction to the Course Discussion of Practice Teaching I process: How will it go? What and What not to do during your visit? Expectations from/of student-teachers.	Visiting your school and starting your internship
Week 2	4-8 Mar	Observation topic 1: Introducing school, and analyzing teaching methods, activities, and materials, including in-class interaction	
Week 3	11-15 Mar	Observation topic 1: Introducing school, and analyzing teaching methods, activities, and materials, including in-class interaction (You will be asked to share these observation notes with your peers during the Virtual Exchange meeting)	Submit your Observation/Reflection Paper-1 by 15th of March 16:00 Submit your Lesson Plan-1 for Teaching 1 by 15th of March 16:00
Week 4	18-22 Mar	Teaching Practice 1 Post-Observation Feedback/Reflection Session with the Lecturer	
Week 5	25-29 Mar	Observation topic 2: Classroom management, and classroom interactional competence (check out the Observation Questions. This will also prepare you for the first two meetings of the Virtual Exchange)	Submit your Observation/Reflection Paper-2 by 5^h of April, 16:00
Week 6	1-5 Apr		

	8-12 Apr	MEB Fall Break – İYİ BAYRAMLAR ☺	
Week 7	22-26 Apr	Ice-Breaker Meeting (#1) Collaborative video analysis meeting 1 (Meeting #2)	
Week 8	29.04 – 03.05	Collaborative video analysis meeting 1 (Meeting #3)	
Week 9	6-10 May	Lesson/task design meeting 1 (Meeting #4)	
Week 10	13-17 May	Lesson/task design meeting 2 (Meeting #5)	
Week 11	20-24 May	Teaching Practice 2 (based on your collaboratively designed task/lesson) Post-practicum reflection meeting (Meeting #6)	
Week 12	27-31 May	Overall reflection on the Virtual Exchange process (Meeting #7) End of semester reflection	Submit your Observation/Reflection Paper-3 by 31st of May 16:00

By the sixth week of the semester, I will share an extensive guideline document on the LMS regarding the details of the Virtual Exchange project.