



TED UNIVERSITY
FACULTY OF EDUCATION
EDUC 401-01 Practice Teaching 1
Department of Foreign Language Education
Spring, 2024

Course Information

School visits: Monday to Friday – from 8.15 to 15.20

You are required to attend school visits weekly and regularly for **at least 6 class hours and for 12 weeks** by adhering to the rules of the school you are attending.

School Information: **Betül Can Anatolian High School – Koza Sokak, GOP, Çankaya**

Buses No. 391 or 114 from Güvenpark to School

Konak Dolmuş in front of TEDU to Köroğlu (100 m walk to school)

Class meetings: Friday from 16 AM to 18 AM – F117

Instructor Information

Instructor: Dr. Arzu Kanat Mutluoğlu

Office: H103_03

E-mail: arzu.kanatmutluoglu@tedu.edu.tr

Office hours: Tuesday 13:00 – 15:50; By Appointment

Course Description

This practicum course is designed for English language teacher candidates to engage in teaching, observation, and reflection in a way that broadens their teaching experience and contributes to community service. Students will engage in focused observation of teachers of English to English language learners in Turkish schools. Students will manage their activities and provide documentation of their teaching activities, as well as complete observations and organize materials.

This course is A-F graded and is worth **5 Credits / 10 ECTS**.

Course Learning Outcomes/ Objectives

By the end of the course, students will be able to:

1. make reflective observations related to teaching methods and techniques peculiar to subject area
2. practice microteaching on individual or group basis by using teaching methods and techniques peculiar to subject area.
3. develop activity and material peculiar to subject area.
4. prepare learning environments peculiar to subject area.
5. use effective classroom management techniques.
6. use appropriate testing and evaluation techniques in accord with class level and learning outcomes.
7. make reflective observations and evaluations related to classroom environment.

Recommended textbooks

Selected articles and book chapters. Selected readings will be assigned during the semester.

Course Requirements and Assessment Tools

Detailed task guidelines and rubrics will be provided throughout the semester before each assignment.

For all written assignments, critical thinking, originality, completeness, organization, and using a good command of academic language are expected.

The following assignments will help you demonstrate your achievement of the learning objectives for this course:

Content of e-portfolio	Extent	LO Matrix
Task 1: TEACHING Lesson Plan 1 (plan %15, teaching %15) Lesson Plan 2 (plan %15, teaching %15) Peer-Feedback (to at least 2 different peers in each macro-teaching) (5%)	65%	#2 #3 #4 #5 #6 #7
Task 2: Reflections: <ol style="list-style-type: none"> 1. School and teaching setting, including student motivation, and teacher motivation. (5%) 2. Teaching methods, activities, and materials, including in-class interaction, group, and pair work activities. (10 %) 3. Classroom management (5%) 	20%	#1 #7
Task 3: Teaching Philosophy	15%	#7

Grades and Grading Policy

Percentage Scores	Grade Points	Letter Grades
100-90	4.00	AA
89-85	3.50	BA
84-80	3.00	BB
79-75	2.50	CB
74-70	2.00	CC
69-60	1.50	DC
59-50	1.00	DD
49-0	0.00	F
Absent & Unsuccessful	0.00	FX

Participation and Class Policy

a. I expect you to attend our weekly meetings to participate in class activities and discussions with a genuine interest. Missing more than 3 class hours (weekly meetings with your professor) without any excuse is considered, in itself, grounds for lowering one grade letter.

b. You must visit your practicum school and attend your mentor teacher's classes for 6 hours

(at least 4 hours in the classroom) for 12 weeks. Your attendance will be registered on the MEB system by your mentor instructor regularly. You are required to provide documentation to account for absences that occurred/will occur because of illnesses or family emergencies. You need to compensate for your missing hours (12 * 6= 72 hours minimum in total).

c. You cannot miss the deadlines **without prior approval or a documented emergency**; you will **NOT** be allowed to take a make-up or submit your work late.

d. Please refrain from tardiness when coming to classes and to your internship classes. Texting, using cell phones, and having distracting conversations in the classroom show disrespect and lack of consideration for your classmates and me, so I discourage you from engaging in such behaviors.

e. The instructor reserves the right to modify the syllabus and/or to amend the class with due notice.

f. Each assignment is to be turned in on time. Arrangements for accepting late assignments will be made only in unusual circumstances (e.g., major illness, death of a loved one), and only if you are able to provide documentation to support your excuse. In all other cases, there will be a 10% point reduction per day for late work, and work will not be accepted if it is three or more days late.

Academic Integrity

Whatever you produce for this course should be your own work and created specifically for this course. You cannot present work produced by others, nor offer any work that you presented or will present to another course. If you borrow text or media from another source or paraphrase substantial ideas from someone else, you must provide a reference to your source.

Tentative Class Schedule

Weeks Day / Date	Topic / Assignments
WEEK 1 February 19- 23, 2024	Introduction to the Course Discussion of Practice Teaching I process: How will it go? What and What not to do during your visit Expectations from/of student-teachers Reflections from the previous years Planning weekly school visit schedule Who is your mentor teacher? Make a schedule for your visits.
WEEK 2* February 26 - March 1, 2024 *Add-drop Period	First visit to the school
WEEK 3 March 4-8, 2024	Details about Lesson Planning Details about School Visits & Reflection 1

WEEK 4 March 11-15, 2024	Reflection 1: School and teaching setting, including student motivation, and teacher motivation. (5%)
WEEK 5 March 18-22, 2024	Details about Lesson Planning
WEEK 6 March 25-29, 2024	Lesson Plan 1 Return
WEEK 7 April 1-5, 2024	Lesson Plan 1 Review Meetings
April 8-12, 2024	Happy Bairam!
WEEK 8 April 15-19, 2024	Teaching 1 Feedback Session 1 Reflections on Teaching 1
WEEK 9* April 22-26, 2024 *April 23- Happy Children's Day	Reflection 2: Teaching methods, activities, and materials, including in-class interaction, group, and pair work activities. (10%) Lesson Plan 2 Return
WEEK 10 April 29- May 3, 2024	Lesson Plan 2 Review Meetings
WEEK 11 May 6-10, 2024	Reflection 3: Classroom management (5%)
WEEK 12 May 13-17, 2024	Teaching 2 Feedback Session 2 Reflections on Teaching 2 How to write a teaching philosophy? How to prepare a CV?
WEEK 13 May 20-24, 2024	Task 3: Teaching Philosophy (15%)
WEEK 14 May 27-31, 2024	Putting it all together – Reflections on the semester

Last update: March 15, 2024